

Shree Venkateshwar Hi-Tech Polytechnic College



Approved by AICTE, New Delhi and DOTE, Chennai
Erode - Gobi Main Road, Sri Kalaivani Nagar, Othakuthirai
K. Mettupalayam (P.O.) GOBI - 638 455, Erode (Dt), T.N.
Phone : 04285 - 265199 Fax : 04285 - 266133
web : www.svhpc.com e-mail : svhpcgobi@gmail.com



CIRCULAR

Date: 19.05.2025

We are pleased to inform you that the management and principal are keenly interested in fostering a conducive academic environment within our institution. This is to inform that a meeting is arranged to form different committees to address different aspects of student welfare and organizational governance in the upcoming academic year (2025-2026). All the staff members are instructed to attend the meeting without fail. As per the below mentioned schedule.

Meeting Details:

Date: 22.05.2025

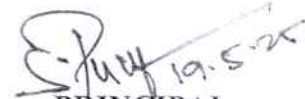
Time: 3.30pm

Venue: Auditorium

Agenda

1. Formation of committees and appointment of members

- * Anti Ragging Committee.
- * Anti Ragging Squad.
- * Internal Complaint Committee.
- * Grievance Redressal Committee.
- * SC/ST Committee.
- * Equal Opportunity Cell.
- * Student Discipline Committee.
- * Student Counselling Committee.
- * Internal Quality Assurance Cell.
- * Industry Institute Interaction Cell.
- * Media Cell.
- * Intellectual Property Rights Cell.


PRINCIPAL

Copy to: 1) Circulation among all staff members

2) File

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Ref.No:SVHPC/IPRC/01/2025-26

26.05.2025

ORDER

Sub:Shree Venkateshwara Hi-Tech Polytechnic College - Establishment -
Intellectual Property Rights Cell – Members List - Orders Issued - Reg

The Intellectual Property Rights Cell is constituted with the following members for the
academic Year 2025-26 [01.06.2025 – 31.05.2026].

S.No	Name	Designation	Position	Contact Number
1	Mr.S.Prakadeswaran	Principal	Chairperson	9094567545
2	Mr.K.Arunkumar	Lecturer	Coordinator	8760611280
3	Mr.S.Umesh	Lecturer	Member	9345146331
4	Mr.A.Moorthi	Lecturer	Member	8072490515
5	Mr.S.Ravindran	Lecturer	Member	9578581677

Copy to

1.The Individuals –5 Nos

2.File



S. Praveen
Principal 26-5-25

Shree Venkateshwara Hi-Tech
Polytechnic College
Sri Kalaivani Nagar, Othakuthirai
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INTELLECTUAL PROPERTY RIGHTS CELL

09.06.2025

CIRCULAR

We are pleased to announce the formation of the Intellectual Property Rights (IPR) Cell at our institution. In connection with this, a meeting has been arranged to discuss and define the objectives, roles, and responsibilities of the IPR Cell.

Meeting Details:

Date: 13.06.2025

Time: 3.30pm

Venue: Auditorium

Agenda

1. Framing objectives of the cell
2. Planning and initiatives for the Academic Year 2025-2026
3. Recommendations to Enhance IPR Culture among Students and Faculty


PRINCIPAL

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MINUTES OF MEETING – I (AY 2025 -2026)

13.06.2025

The meeting to discuss the objectives and activities of Intellectual Property Rights cell has been conducted on 13.06.2025 at 3.30 pm in our Auditorium with the following members were present.

S.No	Name	Designation	Position	Sign
1	Mr.S.Prakadeswaran	Principal	Chairperson	
2	Mr.K.Arunkumar	Lecturer	Coordinator	
3	Mr.S.Umesh	Lecturer	Member	
4	Mr.A.Moorthi	Lecturer	Member	
5	Mr.S.Ravindran	Lecturer	Member	

Points Discussed in this meeting

Item.No	Points Discussed	Responsibility
	Discussed the following Agendas: 1. Framing objectives of the cell 2. Planning and initiatives for the Academic Year 2025-2026 3. Recommendations to Enhance IPR Culture among Students and Faculty	
1	Committee's objectives were framed with inputs from all participants	All committee Members
2	Plans and initiatives for the upcoming academic year were discussed. I) Awareness on Protecting Student Innovations (Odd Sem) II) IPR for Startups and Young Innovators (Even Sem)	All committee Members
3	The following points are suggested to Enhance the IPR Culture among Students and Faculty I) Conduct Regular Awareness Programs II) Include IPR Topics in Curriculum III) Encourage Innovative Projects IV) Recognize and Reward IP Achievements	All committee Members

Prepared by

Approved by

Copy to: 1) Circulation among all members for needful action

2) File