

Shree Venkateshwara Hi-Tech Polytechnic College



Approved by AICTE, New Delhi and DOTE, Chennai
Erode - Gobi Main Road, Sri Kalaivani Nagar, Othakuthirai
K.Mettupalayam (P.O.) **GOBI - 638 455**, Erode (Dt), T.N.
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Ref.No:SVHPC/SCG/01/2024-25

24.05.2024

ORDER

Sub: Shree Venkateshwara Hi-Tech Polytechnic College - Establishment -
Students Counselling and Guidance Committee – Members List - Orders
Issued - Reg

The student Counselling and Guidance Committee is constituted with the following members for the academic Year 2024- 25 [01.06.2024 – 31.05.2025].

S.No	Name	Designation	Position	Contact Number
1	Mr.S.Prakadeswaran	Principal	Chairperson	9094567545
2	Mr.R.Murugan	Lecturer	Coordinator	9894685803
3	Mr. S.Umesh	Lecturer	Member	9345146331
4	Mrs.R.Saranya	Lecturer	Member	6381055273
5	Ms.M.Ruckshana	Lecturer	Member	7395881293
6	Mrs.B.Santhi	Lecturer	Member	9952670604
7	Mr.P.Rajakumar	Lecturer	Member	9942759806
8	Mr.S.Ravindran	Lecturer	Member	9578581677
9	Mr.G.S.Karmukilan	Lecturer	Member	9942096852
10	Mr.A.Ramprakash	Lecturer	Member	9944994550

S. Prakash 24.5.24
Principal

Copy to

1.The Individuals –10 Nos

2.File



SHREE VENKATESHWARA HI-TECH POLYTECHNIC COLLEGE

GOBICHETTIPALAYAM

CIRCULAR

Cir.No: 76/ 2024-25

Date: 04.02.2025

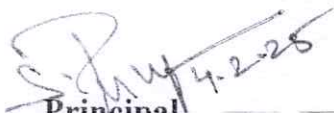
All HODs are hereby instructed to conduct a counseling session for their students before 07.02.2025. The objective of this meeting is to provide guidance, address concerns, and ensure the academic and personal well-being of the students.

Mentors are requested to:

1. Address students' academic performance, attendance, Pending College Fees and any other relevant issues.
2. Provide necessary support and motivation to enhance students' progress in Curricular and co-curricular activities.
3. Document the discussions.

4. Inform the Date of Parents meeting to parents through phone call.

HODs are informed to submit the detailed report of the counseling session to the principal on or before 12.02.2025.


Principal

Copy submitted to the Secretary for favour of information
Copy submitted to the Chairman for favour of information
Copy to

1. All the HOD's for circulation among their Students & Staff members
2. A.O
3. Students Notice Board
4. Warden
5. File