

Shree Venkateshwara Hi-Tech Polytechnic College



Approved by AICTE, New Delhi and DOTE, Chennai
Erode - Gobi Main Road, Sri Kalavani Nagar, Othakuthirai
K.Mettupalayam (P.O.) GOBI - 638 455, Erode (Dt), T.N.
Phone : 04285 - 265199 Fax : 04285 - 266133
web : www.svhpc.com e-mail : svhpcgobi@gmail.com



CIRCULAR

Date: 19.05.2023

We are pleased to inform you that the management and principal are keenly interested in fostering a conducive academic environment within our institution. To achieve this goal, various committees are being formed to address different aspects of student welfare and organizational governance in the upcoming academic year (2023-2024).

Meeting Details:

Date: 22.05.2023

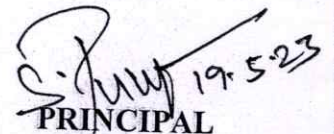
Time: 3.30pm

Venue: Auditorium

Agenda

1. Formation of committees and appointment of members

- * Anti Ragging Committee.
- * Anti Ragging Squad.
- * Internal Complaint Committee.
- * Grievance Redressal Committee.
- * SC/ST Committee.
- * Equal Opportunity Cell.
- * Student Discipline Committee.
- * Student Counselling Committee.
- * Internal Quality Assurance Cell.
- * Industry Institute Interaction Cell.


PRINCIPAL

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2) File

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MINUTES OF MEETING – I (AY 2023 - 24)

24.05.2023

The meeting to form various committees has been conducted on 31.5.2023 at 3.30pm in our Auditorium with all staff members and stake holders and the following members were present.

S. No	Name	Designation	Sign	S. No	Name	Designation	Sign
1	Mr.S.Prakadeswaran	Principal	[Signature]	31	S.Ravindran	Lect/Auto	[Signature]
2	Dr.P.Mani	Vice Principal	[Signature]	32	S.Gowtham	Lect/Auto	[Signature]
3	K.Jayachandran	HOD/CSE	[Signature]	33	K.Kuppusamy	LT/Auto	[Signature]
4	A.G.Janagarathinam	Sr.Lect/CSE	[Signature]	34	M.Mohan	Lect/Civil	[Signature]
5	M.M.Mathiyazhagan	Lect/CSE	[Signature]	35	R.Thrni	Lect/Civil	[Signature]
6	G.S Karmukilan	Lect/CSE	[Signature]	36	M.Ruckshana	Lect/Civil	[Signature]
7	M Janaki	Lect/CSE	[Signature]	37	P.Soundarajan	Instructor/Civil	[Signature]
8	K.Jeeva	LT/CSE	[Signature]	38	M.Jeevanantham	Sr.Lect/English	[Signature]
9	G.S.Sriram	LT / CSE	[Signature]	39	K.Pavithra	Lect/English	[Signature]
10	R.Saranya	Lect/ECE	[Signature]	40	B.Santhi	Sr.Lect/Maths	[Signature]
11	R.Murugan	Lect/ECE	[Signature]	41	S.Ranjitham	Lect/Maths	[Signature]
12	A.Moorthi	Lect/ECE	[Signature]	42	P.Rajakumar	Sr.Lect/Physics	[Signature]
13	S. Shobana	Lect/ECE	[Signature]	43	G.Naveenkumar	Lect/Physics	[Signature]
14	S.Dhivya	LT/ECE	[Signature]	44	B.Sadhasivan	Lect/Chemistry	[Signature]
15	P.Durkaiyan	Lect/EEE	[Signature]	45	A.Ayyammal	Lect/Chemistry	[Signature]
16	N.Priyanka	Lect/EEE	[Signature]	46	M.Ganesan	Lect/Mech	[Signature]
17	M.Vignesh	Lect/EEE	[Signature]	47	R.Yuvaraj	Lect./Mech	[Signature]
18	V.Poongothai	Lect/EEE	[Signature]	48	V.Prabhakaran	Lect./Tamil	[Signature]
19	S.Umesh	Lect/EEE	[Signature]	49	P.Manickam	LT/Chemistry	[Signature]
20	S.Manoj	LT/EEE	[Signature]	50	D.Premkumar	LT/Wokshop	[Signature]
21	E.Nallasivam	HOD/Mech	[Signature]	51	S.Anitha	LT/Physics	[Signature]
22	P.Rajkumar	Lect/Mech	[Signature]	52	C.Ranjitha	Asst./ Office	[Signature]
23	P.Gokulnath	Lect/Mech	[Signature]	53	S.Premadevi	Asst./ Office	[Signature]
24	K.Balasubramaniyam	Lect/Mech	[Signature]	54	K.Arulmurugan	System Admin / CSE	[Signature]
25	C. Mohankumar	Lect/Mech	[Signature]	55	Kirubananthan S	Cashier	[Signature]
26	D.Ruthiresh	LT/Mech	[Signature]	56	N.Prabakaran	Physical Director	[Signature]
27	M.Bharath	LT/Mech	[Signature]	57	E.Dhanalakshmi	Librarian	[Signature]
28	P. Thirumoorthy	LT/Mech	[Signature]	58	S.Kannan	Deputy Warden	[Signature]
29	K.K.Arumugam	HOD/Auto	[Signature]	59	K.Santhanalakshmi	Deputy Warden	[Signature]
30	K.Arunkumar	Lect/Auto	[Signature]				

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Ref.No:SVHPC/ARSC/01/2023-24

22.05.2023

ORDER

Sub:Shree Venkateshwara Hi-Tech Polytechnic College - Establishment -
Constitution of Anti Ragging Squad Committee – Members List - Orders
Issued - Reg

The Anti Ragging Squad Committee is constituted with the following members for the
academic Year 2023- 24 [01.06.2023 – 31.05.2024].

S.No	Name	Designation	Position
1	Mr.G.Gowtham	CEO	Chairperson
2	Mr.S.Prakadeswaran	Principal	Member
3	Dr.P.Mani	Vice Principal	Member
4	Mr.K.Jayachandran	HOD	Member
5	Mr.K.K.Arumugam	HOD	Member
6	Mr.M.Mohan	HOD	Member
7	Mr.E.Nallasivam	HOD	Member
8	Mr.M.Jeevanantham	Sr.Lecturer	Member
9	Ms.N.Prabakaran	Physical Director	Member
10	Mr.S.Kannan	Dy.Warden	Member
11	Mrs.K.Santhanalakshmi	Dy.Warden	Member
12	Mr.D.Ruthiresh	Lab Technician	Member

S. Prakash
Principal 22-5-23

Copy to

1.The Individuals – 12 Nos

2.File

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ANTI RAGGING SQUAD COMMITTEE

CIRCULAR

Date: 25.05.2023

This is to inform you that a meeting of the Anti-Ragging Squad is scheduled to discuss the objectives and activities of the committee in this Academic Year 2023-2024.

Meeting Details:

Date: 26.05.2023

Time: 3.30pm

Venue: Auditorium

Agenda:

1. Framing objectives for committee
2. Roles and responsibilities of squad members
3. To share the committee information and aim
4. Reporting mechanisms for ragging incidents


PRINCIPAL

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- 1) Circulation among all Committee Members
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MINUTES OF MEETING – I (AY 2023-24)

29.05.2023

The meeting to discuss the objectives and activities of Anti Ragging Squad has been conducted on 26.05.2023 at 3.30pm in our Auditorium with all committee members and the following members were present.

S. No	Name	Designation	Position	Sign	S. No	Name	Designation	Position	Sign
1	Mr.G.Gowtham	CEO	Chairperson		8	Mr.M.Jeevanantham	Sr.Lecturer	Member	JG
2	Mr.S.Prakadeswaran	Principal	Member		9	Ms.N.Prabakaran	Physical Director	Member	N. Prabakaran
3	Dr.P.Mani	Vice Principal	Member		10	Mr.S.Kannan	Dy.Warden	Member	SK
4	Mr.K.Jayachandran	HOD	Member		11	Mrs.K.Santhanalakshmi	Dy.Warden	Member	KS
5	Mr.K.K.Arumugam	HOD	Member		12	Mr.D.Ruthiresh	Lab Technician	Member	D. Ruthiresh
6	Mr.M.Mohan	HOD	Member						
7	Mr.E.Nallasivam	HOD	Member						

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Points Discussed in this meeting

Item.No	Points Discussed	Responsibility
	Discussed the following Agendas 1. Framing objectives for committee 2. Roles and responsibilities of squad members 3. To share the committee information and aim 4. Reporting mechanisms for ragging incidents	
1	Committee's objectives were framed with inputs from all participants	All committee Members
2	The chairperson outlined the roles and responsibilities of squad members.	Chairperson
3	The sharing of information and objectives regarding the committee has been successfully executed by conducting meeting with students.	All committee Members
4	It was decided to establish multiple reporting channels	All committee Members

Prepared by

Approved by

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OBJECTIVES:

Prevention: The primary objective of the anti-ragging squad is to prevent incidents of ragging within the institution by fostering a culture of respect, dignity, and inclusivity among students.

Awareness: To raise awareness among students, faculty, and staff about the detrimental effects of ragging on individuals and the academic community as a whole. - To investigate and address any reported incidents of ragging promptly and effectively.

Enforcement: To enforce anti-ragging policies and regulations rigorously, ensuring strict adherence and prompt action against any reported cases of ragging.

Support: To provide support and assistance to victims of ragging, including counselling services, legal aid, and medical assistance as needed.

Monitoring: To monitor campus activities and hotspots where ragging incidents are likely to occur, conducting regular patrols and inspections to deter potential perpetrators.

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ANTI-RAGGING SQUAD

CIRCULAR

Date: 04.07.2023

We are pleased to announce the formation of the Anti-Ragging Squad at our Polytechnic College. The primary objective of this squad is to ensure a safe and welcoming environment for all students and to prevent any form of ragging or harassment on campus.

The Anti-Ragging Squad comprises dedicated members, who are committed to upholding the values of respect, dignity, and mutual support among peers.

The Anti Ragging Committee is constituted with the following members for the academic Year 2023- 24 [01.06.2023 – 31.05.2024].

S.No	Name	Designation	Position
1	Mr.G.Gowtham	CEO	Chairperson
2	Mr.S.Prakadeswaran	Principal	Member
3	Dr.P.Mani	Vice Principal	Member
4	Mr.K.Jayachandran	HOD	Member
5	Mr.K.K.Arumugam	HOD	Member
6	Mr.M.Mohan	HOD	Member
7	Mr.E.Nallasivam	HOD	Member
8	Mr.M.Jeevanantham	Sr.Lecturer	Member
9	Ms.N.Prabakaran	Physical Director	Member
10	Mr.S.Kannan	Dy.Warden	Member
11	Mrs.K.Santhanalakshmi	Dy.Warden	Member
12	Mr.D.Ruthiresh	Lab Technician	Member

Please feel free to approach any member of the squad if you have any concerns or require assistance regarding ragging prevention. Let us work together to create a campus culture of inclusivity, empathy, and respect.

Copy to:

1. All Staff members and Students
2. File

S. Pruthi 4-7-23
PRINCIPAL

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816-SHREE VENKATESHWARA HI-TECH POLYTECHNIC COLLEGE

ANTI RAGGING SQUAD-NOTICE BOARD

SHREE VENKATESHWARA HI-TECH POLYTECHNIC COLLEGE
 GOBI - 638 455.

WARNING
 Involving in ragging is considered
 Criminal offence by our state and
 central government.
 Those who are involved in ragging
 Following punishments:
 • Dismissed from the college
 • Minimum 3 years of imprisonment
 • Fine Rs 2,50,000/-
 • Handed over to the police

சென்னை மாநில அரசு மற்றும் மத்திய அரசு கல்வித்துறைகளால் ராஜிங் (Ragging) கருதப்பட்டு கடுமையான தண்டனை வழங்கப்படும்.
 ராஜிங் செய்தவர்கள் கீழ்க்கண்ட தண்டனைகளை சந்திப்பார்கள்:
 * கல்வித்துறையிலிருந்து நீக்கப்படும்.
 * 3 ஆண்டுகள் கடுமையான சிறைத்தண்டனை.
 * ரூ.2,50,000/- அபராதம்.
 * தண்டனை தாண்டி தப்பிவிட முடியாது.

பேசுவதற்கு உடனடியாக கீழ்க்கண்ட தொலைபேசி எண்களை தொடரவும்.
 The students who affected by ragging can immediately contact following:

GEO	98651 47777	SECRETARY	98652 07777	PRINCIPAL	97155 45555
VICE PRINCIPAL	98439 91306	HOD CIVIL	97915 78580	HOD MECHANICAL	97914 06655
HOD BS & CIRCUIT BRANCH	98651 54893	HOD AUTO	99425 21080	WARDEN	95666 30523

Ragging in any form is prohibited, offenders will be punished accordingly.

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CIRCULAR

Date: 09.03.2024

As we approach the end of the semester, it's essential for us to come together and acknowledge the collective efforts and achievements in sustaining a campus free from ragging. Your unwavering dedication and watchfulness have played a pivotal role in preserving our pledge to safeguard the welfare and security of every student. So we are pleased to announce the convening of the Semester End Meeting of the Anti-Ragging Squad.

Meeting Details:

Date: 11.03.2024

Time: 3.30pm

Venue: Auditorium

Agenda

1. Review of Anti-Ragging Activities and Incidents for the Academic Year
2. Assessment of Effectiveness of Preventive Measures
3. Discussion on Challenges Faced and Lessons Learned
4. Planning for the Next Academic Year


PRINCIPAL

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MINUTES OF MEETING – II (AY 2023-24)

12.03.2024

The semester end meeting of the Anti-Ragging Squad was convened on 11.03.2024 at 3.30pm in our Auditorium. The purpose of the meeting was to review the entire actions undertaken throughout the academic year and the following members were present.

S.No	Name	Designation	Position	Sign	S.No	Name	Designation	Position	Sign
1	Mr.G.Gowtham	CEO	Chairperson		8	Mr.M.Jeevanantham	Sr.Lecturer	Member	<i>[Signature]</i>
2	Mr.S.Prakadeswaran	Principal	Member	<i>[Signature]</i>	9	Ms.N.Prabakaran	Physical Director	Member	<i>[Signature]</i>
3	Dr.P.Mani	Vice Principal	Member	<i>[Signature]</i>	10	Mr.S.Kannan	Dy.Warden	Member	<i>[Signature]</i>
4	Mr.K.Jayachandran	HOD	Member	<i>[Signature]</i>	11	Mrs.K.Santhanalakshmi	Dy.Warden	Member	<i>[Signature]</i>
5	Mr.K.K.Arumugam	HOD	Member	<i>[Signature]</i>	12	Mr.D.Ruthiresh	Lab Technician	Member	<i>[Signature]</i>
6	Mr.M.Mohan	HOD	Member	<i>[Signature]</i>					
7	Mr.E.Nallasivam	HOD	Member	<i>[Signature]</i>					

1. Action Taken Report of the previous meeting

S.No	Points Discussed	Action Taken
1	Committee's objectives were framed with inputs from all participants	Objectives were successfully framed.
2	The chairperson outlined the roles and responsibilities of squad members.	Roles and Responsibilities constituted
3	The sharing of information and objectives regarding the committee has been successfully executed by conducting meeting with students.	Shared objectives and information to students
4	It was decided to establish multiple reporting channels	Various reporting mechanisms and protocols were discussed

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2. Points Discussed in this meeting

Item.No	Points Discussed	Responsibility
	Discussed the following Agendas 1.Review of Anti-Ragging Activities and Incidents for the Academic Year 2.Assessment of Effectiveness of Preventive Measures 3.Discussion on Challenges Faced and Lessons Learned 4.Planning for the Next Academic Year	
1	The committee reviewed the activities undertaken throughout the academic year to prevent and address ragging incidents.	All committee Members
2	Members shared their perspectives on the effectiveness of preventive measures implemented during the year.	All committee Members
3	The committee discussed challenges encountered in preventing ragging and the lessons learned from them.	All committee Members
4	Plans and initiatives for the upcoming academic year were discussed.	All committee Members


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